Parent Handbook 2020
STEMtastic Summer Camps

**Purpose:** Parent handbook guidelines will assist all participants and families in having an enjoyable summer camp experience.

**Description:** STEMtastic (Science, Technology, Engineering, Math) camps are STEM based learning environments designed to educate and inspire with a counselor/student ratio of 1:15. Our camps have specialized indoor and outdoor activities. Camp facilities include the Tom Davis Aerospace Center, Piedmont Aerospace Lab, Florida Air Museum, Hospitality room, Buehler classroom annex, the Pavilion and acres of green grass and trees.

**Enrollment:** Enrollments are limited and prior registration is required.

**Refund Policy:** Cancellations accepted and refunds (less $25 handling fee) are made up to 2 weeks prior to camp start.

**Camp Hours:** STEMtastic camp hours are 10:00 – 3:00 p.m. except Friday which includes a parent program starting after lunch.

**Financial Assistance:** Financial assistance may be available to those who qualify.

**Late Fees:** We do not normally charge late fees but we expect all participants to be picked up no later than 15 minutes after the ending time for camp. Please call and make arrangements if pickup time is to be delayed.

**Sign-In and Sign-Out:** Participants may be signed in and out by the same adult each day without photo ID. Otherwise, only adults listed on the STEMtastic Camp Permission Form with photo ID will be permitted to pick-up your camper. Please be sure to include anyone that you may want or need to pick up your participant on the STEMtastic Camp Permission Form.

**Emergency Contacts:** Emergency contacts and an authorized pick up list must be completed as part of your participant’s registration packet. Should any numbers or contacts change, please update your camper’s registration forms immediately. Only adults listed on the STEMtastic Camp Permission Form with photo ID will be permitted to pick-up your camper.

**Personal Items:** Participants should not bring toys or unsecured personal items. Florida Air Museum or Sun ‘n Fun staff will not be responsible for lost, stolen, or broken personal items.

**Camp Dress:** Participants will be most comfortable in appropriate shorts, t-shirts, and sneakers. Sandals are not permitted for outside daily activities. Each camper will receive a t-shirt which will be worn on a specified day.

**Safety:** Our campus is adjacent to Lakeland Linder Regional Airport and participants must be aware that aircraft are all around our campus and must follow all proper safety instructions.
**Lunch:** Camp participants must bring a lunch with drink every day. Lunches can be in a small lunch box cooler or bag. We have refrigeration available. Please do not bring any food that requires microwave.

**Medication:** SUN ‘n FUN reserves the right to determine on a case-by-case basis if it will administer prescription medications for participants. If accepted, a consent form must be filled out and put on file. In no event shall SUN ‘n FUN administer over-the-counter medications.

**Discipline Policy:** Camp staff and parent/guardian communication is encouraged to resolve issues quickly. However, if a participant is disrespectful to other participants, staff and/or property, Florida Air Museum summer camp reserves the right to remove the participant without a refund.

**Camp Staff & Volunteers:** All camp counselors are either current or retired teachers. Volunteers are assistants to counselors and are of ages 16 years and older. All staff receives training.

**Emergency Contact:**

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<th>Location</th>
<th>Contact</th>
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<tr>
<td>Sun ‘n Fun (9 a.m. to 5 p.m.)</td>
<td>863-644-2431</td>
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<tr>
<td>Tom Davis Aerospace Center (Dorm)</td>
<td>863-904-4004</td>
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<tr>
<td>Piedmont Aerospace Center (Classroom)</td>
<td>863-904-4073</td>
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<tr>
<td>Kimberly Brewer - Education Director</td>
<td>863-904-4062</td>
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<tr>
<td>E-mail</td>
<td><a href="mailto:kbrewer@flysnf.org">kbrewer@flysnf.org</a></td>
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